

REQUEST FORM

FOR USE OF T.E.A.M. MONIES TO BE DISPERSED

Guidelines for Requests:

1. Monies can only be dispersed to organizations, and cannot be used for individuals.
2. One form should be submitted for each request.
3. Information and/or justification for giving to this organization must be attached.
4. Return completed form by December 4, 2017

Please complete the following information:

Name of organization for which monies are requested:

Contact person and address of organization:

Check to be made payable to: _____

Amount Requested: \$ _____

Submitted by (Name of church member): _____

Date submitted: _____

FOR COMMITTEE USE ONLY

Amount Approved: \$ _____ Date: _____

Committee Chair: _____